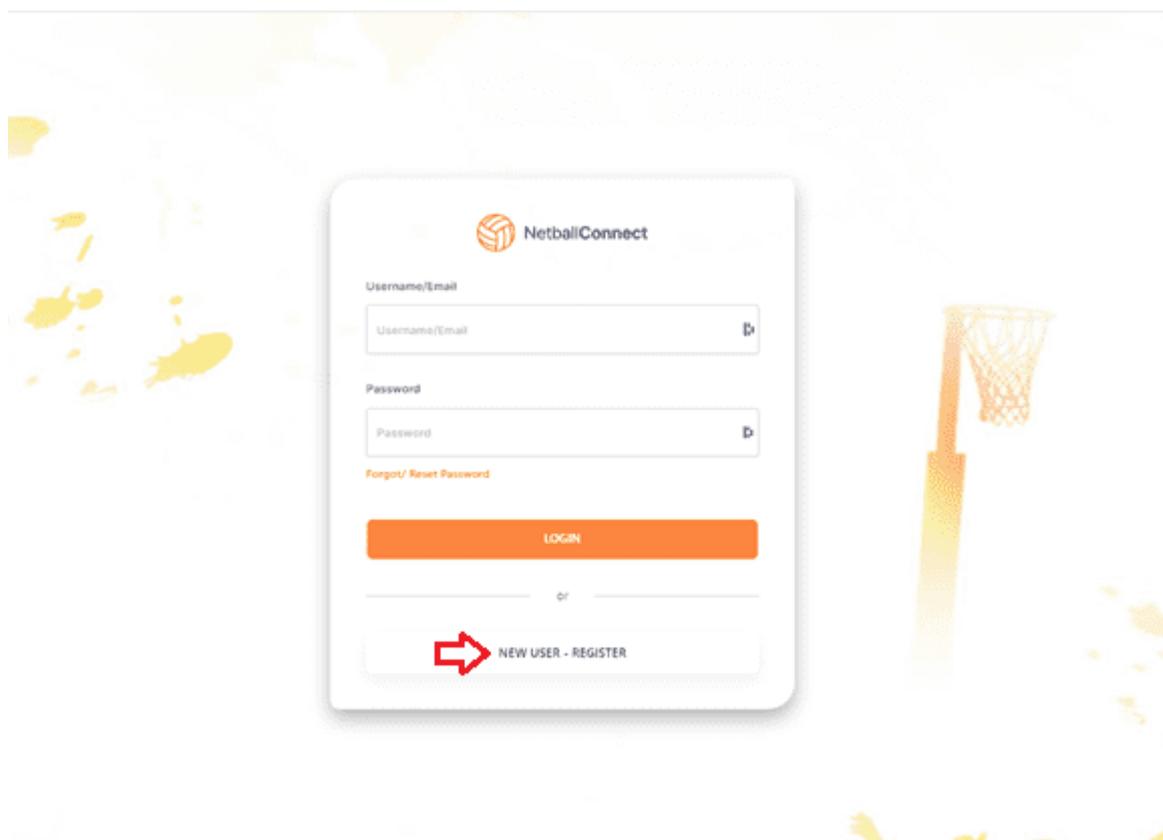


Team Managers, Coaches and Committee Members must all hold Netball Victoria membership for their own protection. The club will pay this on your behalf but you still need to register yourself.

Because VNA is paid by the club for our coaches and team managers, the main difference for Team Managers (and Committee Members) from the previous instructions is that you need to register yourself for **Off the Court membership** and enter the discount code **TMVNA2022**. (see step 6 below) or **CMTVNA2022** for committee members. For coaches, you would select Senior Official with type as Coach (or Junior Official for U18s) add the **COACH** discount code. Coaches that are also playing should register first as Coach before going back and registering as a player after that otherwise the discount code doesn't get applied.

To start the registration this is the link:-

<https://netball-registration.worldsportaction.com/userRegistration?organisationId=0c0118d1-1443-4069-b3a5-646072bc7663&competitionId=8dcd6845-5f84-4ed3-9ed5-478c673a10ae>



You may see the screen above and you can login with the same details you registered your player with (RECOMMENDED) – in that instance you would click on +New Participant Registration. You would then choose **Registering a family member** – NOT Registering myself as this will mean your player is the one that will be registered for Off the Court membership:-

Who are you registering?

- Registering myself  Registering a family member  Registering on behalf of someone

If you choose the option at the bottom NEW USER – REGISTER you will need to use a different email address as the registered player as the system will stop you to say there is already a user registered with that email address. Then choose **Add New Participant** Once the new user is created it will ask if you are registering yourself or a family member. If you are creating a whole new login, then you are registering yourself. If you are using an existing login (the player's login) you would choose registering a family member or registering on behalf of someone.

1. Enter YOUR personal details. The email will be the login for all participants on that email address. Scroll down to the bottom and click Next
2. The next screen says "**Find a Competition**" - Click on the arrow on the right of the 'organisation name' box and in the drop down 'Please Select' start typing **St Anthony's Glen Huntly** (no apostrophe).

The screenshot shows a web form titled "Find a Competition". At the top right is a "Cancel" link. The form contains a "Postcode" input field with the value "3163" and a "SEARCH" button. Below this is an "Organisation Name" dropdown menu with "St Anthony's Glen Huntly" selected. A red arrow points to the dropdown arrow. Below the dropdown is contact information for St Anthony's Glen Huntly Netball Club, including a logo, address (Duncan Mackinnon Reserve, Corner North Rd and Murrumbena Road, Murrumbena Victoria 3163), and phone number (0403477853). Further down is a card for "CDNA Autumn 2022" by Caulfield & District Netball Association, featuring a netball logo and a calendar icon with the dates "23/11/2021 - 21/01/2022". A red arrow points to the calendar icon. At the bottom are "Prev", "1", and "Next" navigation buttons.

You need to click on the **calendar 23/11/2021 - 29/05/2022** underneath CDNA Autumn 2022 to proceed.

3. The next page will ask you to choose the membership you want. Team Managers would select Off the Court Membership – Team Manager. Committee members = Off the Court Membership – Committee Member and Coaches select either Junior (under 18) or Senior (18+) Official – Coach.

At this stage, just ignore the amounts and references to Single Game Fee & the Total Seasonal Fees also.

It shouldn't take you to **Registration Divisions** as these don't apply for Off the Court or Officials memberships. Scroll to the bottom and Click on the "Add Competition and Membership".

4. It will then ask other Additional information and again, once complete, scroll to the bottom and click on "Add Competition and Membership".
5. It should then take you to the **Participants/Payments screen**. At this point the full price is still showing. Under the box showing the Registration(s) there is the all important **+ Add Discount Code** click on this and enter the appropriate code (see below).

NetballConnect

Participants

**Example Profile**  
Female, 09/06/2010

Competition  
CDNA Autumn 2022  
St Anthony's Glen Huntly

Registration(s)  
Junior Player - 13/U Mixed

What would you like to pay for?  
 Full Competition - Upfront  
 Offline

**+ Add Discount Code**

**Jean Cowan Bequest**  
The Jean Cowan Bequest supports individuals who experience financial barriers to participating in netball. Would you like to add a donation to your transaction to support another member to play our great game. For more information on the Jean Cowan Bequest: <https://vic.netball.com.au/scholarships>  
 \$2 Donation  \$5 Donation  \$10 Donation  No, sorry not at the moment

**Use to add another family member** + Add Another Participant

**Your order**  
Alex Camm - CDNA Autumn 2022  
Junior Player - 13/U Mixed \$190.00  
Family Discount -\$10.00  
Full Competition - Upfront  
Total Payment Due \$180.00

**Terms & Conditions**  
Terms and Conditions for Netball Victoria  
Terms and Conditions for Caulfield & District Netball Association  
Terms and Conditions for St Anthony's Glen Huntly  
 I have read and agree to all of the above Terms and Conditions\*

CONTINUE

6. For Team Managers, the discount code = **TMVNA2022** Committee Members use **CMTVNA2022** For coaches, **COACH** is the discount code. Coaches that are also playing should register first as Coach before going back and registering as a player after that otherwise the discount code doesn't get applied. Press Apply Code at the bottom - this should then reduce the fees to zero. If this is not the case, contact [registrations@stanthonynetball.org.au](mailto:registrations@stanthonynetball.org.au) and we will try and assist you.
7. If there are other members of the family playing, go back up the top and click on the box **+ Add Another Participant** and proceed with the next registration
8. Tick the 'I have read the Terms & Conditions' and **Continue**
9. Not sure what the next screen is without registering somebody but it should just be a thank you or the Shop.

Whew, there's a lot to take in we know.

Bottom line, if you think it's not calculating correctly or it doesn't look right, come back to [myself](#) or the [vice president](#) and we'll have another look at it before you get to the commitment stage of pressing Continue and registering.

**Please note** that Committee Members who have a role on the committee (e.g. President, Secretary, Uniforms, Registrations, etc. – not general committee) will receive 100% discount on their club fees for one player in addition to their personal VNA being paid. They will still need to pay the player's

VNA for the calendar year. The discount code for eligible committee to use when registering one of their players is **CMTCF2022**

**EARLYBIRD** is the discount code available up until the Early Bird Cut Off as determined by the club.

For our Committee members who are also players the Discount Code is **CMTPLAYER**