



**CAULFIELD AND DISTRICT NETBALL ASSOCIATION
INCORPORATED**

Registration No. A0027504N

BYLAWS

DATE: 31st January 2018

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DEFINITIONS

“Association” means the Caulfield and District Netball Association Incorporated.

“Club” means a non-profit incorporated body which has an interest in netball and is affiliated with the Association.

“Bylaws” means these By-Laws of the Association as amended from time to time.

“Committee” is the governing body of the Association.

“Constitution” means the constitution of the Association as amended from time to time.

“Club Delegate” is a representative of a Club or Team who liaises with the Committee.

“Ineligible player” is a player who is not entitled to participate in a game, which may include a player who has not qualified or a player not eligible to play in that age section.

“Individual Team” is a team which is not affiliated with a governing Club

“Team Official” has the meaning given to it by Bylaw 20.

BYLAWS

These Bylaws govern the Caulfield and District Netball Association. The Committee adopted these Bylaws on 31st January 2018. Any amendments to these Bylaws come into effect on the date they are approved by the Committee and will remain in force until amended, repealed or replaced.

1. CLUB DELEGATE MEETINGS

- 1.1 Club Delegate meetings will be held on the dates determined by the Committee and advised to Clubs from time to time.
- 1.2 All Clubs / Individual Teams must be represented at the Club Delegate meetings. The committee will nominate the number of delegates to attend.
- 1.3 Clubs who do not comply with Bylaw 1.2 may be fined by the Committee (with the amount of the fine to be determined by the Committee – refer Appendix 1).

2. CORRESPONDENCE

- 2.1 All correspondence must be sent in writing from the Club Secretary or authorised person to the Administration Office or Association Secretary.
- 2.2 All correspondence from the Association will be addressed to the Club Secretary or authorised person.

3. FINANCES

- 3.1 Fees
 - (a) The Committee shall determine the fees to be paid by each Club and individual Team to the Association.
 - (b) The fees shall be calculated to cover the costs of Association and Competition management activities.
 - (c) All monies due to the Association must be paid by the nominated due date. Clubs or individual Teams that have not paid by the nominated date will not be permitted to take the court.
 - (d) Any individual with outstanding debt to the Association shall not be permitted to take the court for any Club or Team in any competition until the outstanding debt is paid.
 - (e) Any individual who breaches Bylaw 3.1(d) may be subject to a fine as determined by the Committee – refer Appendix 1.
- 3.2 Reimbursements / Payments
 - (a) Committee members may be entitled to claim authorised expenses incurred whilst acting in an official capacity from the Association. Receipts must be supplied to the Association in order for any reimbursements to be made.
 - (b) Umpires, Umpiring Court Supervisor and Court Supervisor will be paid at the rate and frequency determined by the Association.

- (c) Other Association personnel may be entitled to claim authorised expenses incurred whilst acting on behalf of the Association as determined at the discretion of the Association on a case-by-case basis.

4. INFORMATION TO CLUBS

4.1 The Association shall provide information to all Clubs prior to the start of the season. This information may include:

- (a) Association contact details;
- (b) Association venue address;
- (c) Competition Bylaws;
- (d) Fixtures and Duty Rosters; and
- (e) Details of courses, seminars etc. if available at the time.

5. CLUB AND TEAM REGISTRATION

- (a) In order for a Club or individual Team to be eligible to compete in the Association's competitions, the Club or Team must complete and return an official entry form to the Association by the due date.
- (b) All Clubs and individual Teams that submit valid entry forms and are subsequently registered by the Association shall receive information from the Association, which may include:
 - (i) Due date and amount of all fees and levies that are to be paid for the season, including Registration Fees, Court Fees, Netball Victoria Fees and any other fees that may be deemed necessary for that season;
 - (ii) A link to the Association Constitution and Bylaws;
 - (iii) Information regarding any meetings or other requirements of the Association; and
 - (iv) Any information provided in accordance with Bylaw 4.
- (c) No Club or individual Team who submits a registration application to the Association is to be considered registered until the Association confirms in writing to the Club or individual Team.
- (d) The Association reserves the right to reject the registration application of any Club or individual Team applying to the Association for registration to participate in a competition.
- (e) All Clubs and Teams will have access to relevant Netball Victoria policies, procedures, regulations and Codes of Conduct via the Netball Victoria website.
- (f) Players named on the team registration sheet are deemed to be registered to that team
- (g) Additional players may be registered in an existing team in the following manner:
 - (i) The player's name, address, telephone number, club and date of birth must be recorded on the back of the score sheet on the first occasion the player plays in that team.

- (ii) Players can only be registered in one team per season and that team is the first team in which they play that season
- (h) Clubs and Individual Teams who do not comply with By Law 5 (g) may be fined by the Committee (with the amount of the fine to be determined by the committee – refer Appendix 1)

6. NETBALL VICTORIA MEMBERSHIP

- 6.1** The Netball Victoria membership fees are set annually by the Victorian Netball Association Inc.
- (a) In order to be eligible to participate in affiliated Association competitions or programs (including NetSetGo), as a player, coach or umpire, an individual must be a current financial Netball Victoria member. All Junior, Senior and All Abilities players, coaches and umpires must register through the appropriate online registration form as provided by the Association.
 - (b) An off-the-court membership (administrative roles eg President, secretary, time keeper) product will be offered to those Association members that have an off-court role.
- 6.2** No player, coach or umpire will be permitted to participate in the Association's activities in any capacity without a current Netball Victoria membership. Any breach of this Bylaw will be subject to sanction to the individual, individual Team or Club as determined by the Committee.
- 6.3** Single Game Vouchers may be used.
- (a) Individuals may purchase a Single Game Voucher and purchase of a voucher will allow the individual to participate as a player in the Association's activities only for the particular game or activity to which the Single Game Voucher relates.
 - (b) A player must purchase a Single Game Voucher through the nominated process prior to becoming eligible to participating in the relevant game or activity.
 - (c) A maximum of three (3) Single Game Vouchers may be purchased by the player before the player must become a Netball Victoria member for the year.
 - (d) Clubs and Individual Teams who do not comply with By Law 6.3 may be fined by the Committee (with the amount of the fine to be determined by the Committee – refer Appendix 1)

7. INCLUSIVE ENVIRONMENTS

- 7.1** The Association actively support the participation of all groups and populations including; girls, boys, indigenous, disabled and culturally & linguistically diverse.
- 7.2** The Association may allow for modifications where necessary. Application must be made in writing to the Committee of Management.
- 7.3** Think ability not disability

8. AGE REQUIREMENTS

- 8.1** Participant age is determined as at 31st of December of that year. However, in the 11&U section, the Association will accept children in the same school year level whose birthday is after December 31st but before May 1st of the following year.
- 8.2** Clubs and single entity teams are trusted to obtain and provide correct dates of birth. CDNA reserves the right to request proof of age if required
- 8.3** Minimum age requirements are:
- (a) 11&U – 9 years
 - (b) 13&U – 11 years
 - (c) 15&U – 12 years
 - (d) 17&U – 14 years
 - (e) 25 & U - 15 years
- 8.4** Boys participation
- (a) NetSetGo and 11&U Competitions – Eligible boys participation unrestricted
 - (b) 13&U Competitions – Eligible boys will be permitted to play in this age group, but only one (1) boy is permitted to take the court at any one time. There is no limit to the number of boys named on the score sheet
- 8.5** An Individual Team or Club who do not comply with Bylaw 8 may be fined by the Committee (with the amount of the fine to be determined by the Committee – refer Appendix 1).

9. GRADING

- 9.1** A grading committee will be appointed by the Caulfield and District Netball Association to evaluate, grade and re-grade all teams.
- 9.2** The grading committee reserves the right to reject any team applying for entry to the competition

- 9.3** Re-grading may occur if determined by the Committee of Management. The Association will notify you of the date either at the Delegates Meeting or in writing via email. Where there is an obvious discrepancy after this time, the Grading Committee may make the necessary changes in the Under 11 competition only.
- 9.4** All re-grading requests submitted to the Association by an Individual Team or Club will be considered by the grading committee and must be submitted in writing as stated by the Administration Office.
- 9.5** The grading committee will be the ultimate adjudicator of all grading decisions.
- 9.6** If an Individual Team or Club is re-graded, premiership points and goals for and against will be transferred into the new section.

10. DRESS CODE

10.1 Players

- (a) Each Club and Individual Team must submit its proposed uniform to the Association, for approval by the Association.
- (i) Section 11&U ONLY, may submit the colour of long sleeve t-shirt and leggings that may be worn in accordance with By-law 10.1 (e).
- (b) Clubs and Individual Teams must notify the Association in writing of any proposed changes to their uniform for approval by the Association.
- (c) The Association must approve all Club and Individual Team uniform colors and designs.
- (d) All players must wear their Club's or Individual Team's nominated uniform including positional bibs and any sports brief when participating in the Association's activities. Any shorts must be above the knee and must not have pockets, zips, emblems or any other adornments. T-shirts or singlets must be tucked in if the Club or Individual Team skirt cannot be seen clearly seen. Sports briefs must not be longer than the skirt or the dress
- (e) Players in Under 11 competition only may wear tight fitting leggings if announced by the Court supervisor prior to the commencement of each match timeslot. Legging color must be submitted to the Association as part of the individual Team or Club uniform approval process. Leggings with pockets, zips, emblems, lace or any other adornments will not be allowed.
- (f) No jewellery, body piercing or adornment that is deemed by the Association to be dangerous may be worn. A wedding ring or medical alert necklace is accepted if taped with appropriate fabric tape. Piercings must be taped with appropriate fabric tape if unable to be removed
- (g) Finger nails must be short and smooth when participating in the Association's activities. Players will not be able to take the court if this requirement is not met.
- (h) Any player may seek a variation to the uniform for medical, cultural, religious or other reasonable grounds and must submit a request to the Association, which may be granted or declined at the discretion of the Association.
- (i) Suitable white or black socks must be worn consistent with the uniform as submitted as per by law 10.1(a)
- (j) Suitable netball specific footwear must be worn.

- (k) Players will receive a warning before a penalty is applied for incorrect uniform. If the incorrect uniform is not corrected prior to the offending player taking the court, then penalty will be applied immediately.

Penalty: *Two (2) goals for each incorrectly uniformed player to the non-offending club or individual team and will be recorded on the score sheet by the umpire (Refer Appendix 1).*

10.2 Umpires

- (a) Umpires shall wear uniform as determined by the Association. Suitable footwear is required.

10.3 Representative Squad

- (a) The Association representative squad uniform will be determined by the Association.

11. CLEARANCES

11.1 A clearance is required if a player wishes to transfer to another Club during a season.

11.2 No player will be granted more than one (1) clearance per season.

11.3 A clearance will not be granted after the half way point of the relevant season has passed.

11.4 Players who owe outstanding playing fees to the Association or are in possession of Club or individual Team property (uniform, equipment) are not eligible to be granted a clearance.

A player must have received notification in writing or via telephone call from the Association before playing for a new Club or individual Team.

Penalty: *Fine as determined by the Committee. Match points may also be lost by the receiving club in each instance the player takes the court without approved clearance as determined by the committee (Refer Appendix 1).*

11.5 A player must complete all details on the top section of the clearance form and send to the Association Administration Office.

11.6 The Association will forward the clearance request to the existing Club or individual Team for approval.

11.7 The existing Club or individual Team has two (2) days to complete the clearance or the Association will automatically clear the player to the new Club or Team.

11.8 If the Club or individual Team refuses to clear the player the Association will write to a player advising the reason why and forward a copy to both Club(s) and/or individual Team(s).

11.9 Any dispute arising from clearance restrictions will be dealt with according to the grievance procedure outlined in the Association Constitution.

11.10 If the clearance is approved, the player will then receive notification via writing or telephone call advising that the clearance has been approved and copy is forwarded to both Clubs/individual Teams.

12. CONDUCT OF GAMES

- 12.1** The Association is subject to, and must comply at all times with, The “Official Rules of Netball” as amended or revised from time to time.
- 12.2** The length of quarters for all matches governed by the Association will be determined by the Association prior to the start of the season.
- 12.3** Timing will be operated centrally by the Court Supervisor.
- 12.4** If games are centrally timed there will be no injury time. However, matches may be stopped by the umpires at their discretion at any stage as considered appropriate to ensure the safety of players and maintain a safe playing area.
- 12.5** Blood Policy
- a) The game is stopped - the clock is not stopped.
 - b) Player leaves the court - substitution rules apply (with no time allowance). Only the bleeding player can be substituted and no other changes may take place by either team.
 - c) Play is resumed.

13. SCORING

- 13.1** The Association will provide an official scoresheet for all games.
- 13.2** It is the responsibility of the first named individual Team or Club to score the game and to pick up and return the score sheet to the Court Supervisor each week
- 13.3** Each individual Team or Club must provide a non-participating scorer for all games.
- 13.4** The scorers must stand together for the duration of the game on the sideline level with the centre circle.
- 13.5** One (1) official scoresheet will be used for each game. This scoresheet will list the complete names (both given and surname) of all players intending to participate as players in the game. This Scoresheet shall also indicate the positions played at the commencement of the 1st quarter and the game score. A record of centre passes must also be kept and provided if requested by an umpire.
- 13.6** At the conclusion of the game, to indicate their satisfaction that the information on the official scoresheet is correct, the official scoresheet is to be signed by the captains of both competing individual Teams or Clubs and the scorers.
- 13.7** The officiating umpires must also sign the scoresheet to indicate they have officiated the game.
- 13.8** Clubs and individual teams who do not comply with Bylaws 13.1-13.6 may be fined by the Committee (with the amount of the fine to be determined by the Committee – refer Appendix 1).
- 13.9** If a scorer, individual Team or Club believes the score sheet is incorrect they must:
- (a) not sign the official scoresheet and notify the Committee;
 - (b) lodge a dispute in writing with the Association's secretary within 48 hours of the game being played.
- The Committee will advise the result of the dispute and this decision shall be final and binding on all parties.

14. COMPETITION LADDERS

- 14.1** Competition ladders will be made available by the Association during competition seasons following the re-grading period.
- 14.2** Premiership points are awarded during competition seasons as follows:
- (a) 4 points for a win or bye;
 - (b) 2 points for a draw; and
 - (c) 0 points for a loss, forfeit or abandonment.
- 14.3** In the event of Teams or Clubs being equal on points, positions shall be determined by the percentage of goals scored for and against each Team or Club (with higher percentage from the relevant Teams or Clubs leading to higher position on the ladder). In the event of Teams or Clubs being equal on percentage, positions shall be determined by the greater number of goals scored by those Teams or Clubs.

15. BORROWING PLAYERS

- 15.1** A player may play in a team other than the team in which that player is registered (the second team) providing all the following criteria are met:
- (a) if a player plays in two (2) matches on the same day, one of the matches must be with the team in which the player is registered;
 - (b) the second (2nd) team is in the same Club as the team in which the player is registered;
 - (c) the second (2nd) team has less than seven (7) of its registered players available to play at the start of the game and the circumstances regarding the shortage of registered players in that team is briefly set out on the front of the score sheet or in a note accompanying the score sheet. The fill-in player is deemed to have played a game with the team as soon as the player goes on court. However, the fill-in player may return to the players registered team if the seventh (7th) registered player arrives to play for the team for which the player is filling in. If the player takes court with the players registered team the player will be deemed to have played the game with that team also;
 - (d) the second (2nd) team is in an higher grade of the same age division or an older age division than the team in which the player is registered
 - (e) the player plays no more than two (2) matches in any one team in an higher grade of the same age division in any season;
 - (f) the player plays no more than two (2) matches in any one team in an older age division in any season.
- 15.2** When filling in for another team, players must indicate on the score sheet with team they are officially registered with
- 15.3** Where a player has played a third game for a team at a high grade, the player will then belong to the team in the higher grade

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- 15.4** An Individual Team or Club who do not comply with Bylaw 15 may be fined by the Committee (with the amount of the fine to be determined by the Committee – refer Appendix 1).

16. FINALS

- 16.1** Finals will be played at the conclusion of the regular rounds of a season with the exception of 11 & U
- 16.2** The format for finals for any given competition will be determined by the Association.
- 16.3** The number of points gained during the season shall determine teams qualifying for finals. In the event of teams being equal on points, positions shall be determined by the percentage of goals scored for and against. In the event of teams being equal on percentage, positions shall be determined by the greater number of goals scored for.
- 16.4** Players must play at least three (3) games in a section throughout the season to be eligible to participate in that section's Final Series.
- 16.5** Bylaw 13 applies to finals matches in the same manner as regular season matches.
- 16.6** If a final does not reach half time, the ladder position will stand or where possible games may be re-scheduled.
- 16.7** Drawn games where a winner is required will be conducted as follows.
- (a) The duration of extra time shall be as follows:-
- (i) There will be a two (2) minute interval at the end of full time;
- (ii) Extra time will consist of 2 x 3 minute halves, with an interval of one (1) minuted at half – time. Teams shall change ends at half – time. The Centre Pass is taken by the team entitled to the next Centre Pass;
- (iii) During both intervals, substitutions and/or team changes may be made
- (iv) During extra time, normal injury or illness procedures shall apply;
- (v) In the event of a tie remaining at the end of extra time, play will continue until one team has scored two (2) goals.
- 16.8** The Committee will determine awards for premiers and runners-up in competitions.

17. FORFEITS

- 17.1** In the event that an individual Team or Club forfeits prior to the game clock starting, only players of the non-offending individual Team or Club will be deemed to have participated in that game. Players of the offending individual Team or Club will not be deemed to have participated in that game.
- 17.2** A forfeit fine determined by the Committee will be imposed on any individual Team or Club that forfeits a match and must be paid before that individual Team or Club's next game.
- 17.3** If a Team or Club notifies the Association office by 6pm on the day prior to competition, or by 12pm on the day of competition for U11's, of its intent to forfeit, no penalty will be imposed.
- 17.4** An Individual Team or Club who do not comply with Bylaw 17.3 may be fined by the Committee (with the amount of the fine to be determined by the Committee – refer Appendix 1).

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- 17.5** A forfeit may result in that Club or individual Team's exclusion from entry into future competitions.
- 17.6** When only one (1) team has five (5) or more players ready to play, the Panel Umpire will award them one (1) goal for each completed minute until the game starts (maximum of five (5) minutes) or a walkover is declared
- 17.7** If neither team has five (5) or more members in position on the court and ready to play after the quarter time interval, walkover fees apply to both teams and teams receive no points and have a zero (0) to zero (0) score recorded. No player will be credited with playing
- 17.8** When a game is in progress with a team fielding five (5) players; should a player from that team be injured and unable to continue playing a walkover shall be declared. Four (4) points and ten (10) goals to zero (0) will be awarded to the opposing team, unless the game score gives the non-offending team a greater percentage gain. Walkover fees do not apply in this situation. After half time the score will stand

18. CANCELLATIONS

- 18.1** When games are cancelled on account of a factor beyond the control of the relevant Individual Teams or Clubs (e.g. power outage, or other extenuating circumstances,, weather or some other cause) the match will be deemed a draw, both individual Teams or Clubs will be credited with two (2) points and five (5) goals each and the competition will continue as per the fixture.
- 18.2** Four (4) points can only be awarded to an individual Team or Club for winning a fully completed game.
- 18.3** In the event that a game is cancelled due to weather, a maximum of twelve players for each individual Team or Club can be deemed to have participated in the game.
- 18.4** Should circumstances occur which require successive rounds to be cancelled; the Committee will consider the position and determine a suitable course of action.

19. SELECTION OF REPRESENTATIVE TEAMS

- 19.1** The Representative Squad Coordinator will organise the representative squad selection trials.
- 19.2** Selection trials will be conducted under the following conditions:
- (a) All players who have submitted a Player Registration Form shall be informed in writing of the date, time and place where selection trials are to be held.
 - (b) Notice of selection trials must be received at least ten (10) days prior to the date of the trials.
- 19.3** Team Selection Panels
- (a) A minimum of three Selectors must be appointed for each team and shall be made up of the Team Coach and two other selectors.
 - (b) Selectors may be appointed to more than one panel.
- 19.4** Players shall be notified of the outcome of selection trials within the timeframe nominated by the Association.
- 19.5** Players may request feedback from the Team Selectors.

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- 19.6** The Team Selector's decision shall be final and no appeals regarding selections made under this Bylaw are available.

20. TEAM OFFICIALS

- 20.1** The Team Officials shall consist of the following roles:

- (a) Coaches
 - (i) The team coach must be included on the team entry form at the start of the season.
 - (ii) All coaches must have a minimum 'Foundation Coaching Level Accreditation' in order to coach an individual Team or Club.
- (b) Team Managers
 - (i) A team manager shall be appointed for each selected Team or Club.
- (c) Scorer and Timekeeper
- (d) Umpires
 - (i) An umpire shall be appointed for each match.
 - (ii) All umpires must have at minimum completed the online theory exam and attend or have attended the Introduction to Umpiring Workshop
- (e) Captain

21. AWARDS

- (a) All NetSetGO and 11&U participants will receive a participation award as deemed appropriate by the Association.
- (b) All players who participate in a grand final will receive an award to be determined by the Administrative office in conjunction with the Association.

22. REPRESENTATIVE PRESENTATION NIGHT

- 22.1** A presentation night for the Representative Squad will be held
- 22.2** The date and format shall be determined annually by the Committee.
- 22.3** The date, time, venue and format shall be provided, in writing, to all members at least one (1) month prior to the event.
- 22.4** Presentation of all Association awards shall be made on the presentation night.
- 22.5** Recognition of achievements shall be made on presentation night.

23. COURSES, SEMINARS & OTHER OPPORTUNITIES

- 23.1** The Association shall provide notification of opportunities for all members to improve their skills by attending courses, seminars and other personal development activities.

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- 23.2** The Association shall encourage and support members who wish to attend appropriate courses, seminars and other personal development activities.

24. ACCREDITATION

- 24.1** The Association shall take all reasonable steps to ensure that all Team Officials have current appropriate minimum qualifications.
- 24.2** Where minimum accreditation standards are not met, the Association shall encourage and support the member(s) to achieve the minimum accreditation standard.
- 24.3** The Association will not appoint any person to an Official position unless that individual has achieved the minimum standard accreditation, or is in the process of acquiring the minimum standard accreditation.

25. RISK MANAGEMENT

25.1 Injury Reporting

- (a) All individual Teams and Clubs are responsible for recording all injuries of the injured player (or players' guardian for players under 18) on the rear of the scoresheet
- (b) All players in an Association representative team are responsible for recording all injuries at the discretion of the injured player (or players' guardian for players under 18) on the Injury Reporting Sheets provided.

25.2 Child Safety in Netball

- (a) The Association and all individual Teams and Clubs are responsible for the observance, promotion, enforcement and monitoring of the Child Safety in Netball Policy and Code of Conduct.
- (b) The Association and all individual Teams and Clubs are responsible for the management and administration of the application of the Netball Victoria Working with Children Check Regulation.

25.3 Game Day Checklist

- (a) A Game Day Checklist must be completed prior to all Association and individual Team and Club competitions, tournaments, games, programs and training.
- (b) Any hazards identified will be:
- (i) Documented;
 - (ii) Rectified if possible; and
 - (iii) Reported to the appropriate agency (local council, reserve committee) if major repair is required.

25.4 First Aid

- (a) The Association will provide a first aid kit for competitions played at the Association's venues.

- (b) The first aid kit will be stored in the Court Supervisors Office and all appropriate personnel (including court supervisors, umpires and coaches) will have access to it.
- (c) The Court Supervisor will maintain the first aid kit supplies.
- (d) The Association will have a designated room or area for the treatment of injuries. The room or area should be kept clean and accessible at all times.
- (e) The Association will ensure that a qualified first aider is present at all competitions.

25.5 Emergency procedures

Emergency phone numbers - ambulance, police and an emergency procedure plan is to be displayed at the Association venue and in the first aid kit.

25.6 Weather

In the case of extreme weather conditions, the Association shall refer to the Association's weather policy (see Appendix 2).

25.7 Smoke Free

The Association adopts a smoke free policy.

Smoking is banned within 10 metres of an outdoor public sporting venue during organised underage sporting events and training sessions.

25.8 Pregnancy

The Association will adopt the policy as per Netball Australia Member Protection Policy

25.9 Drug Policy

The Association does not support the use of performance enhancing substances and views any such use as detrimental to both the sport of netball and the spirit of the game.

25.10 Sun Protection

The Association will adopt a sun smart policy.

25.11 Codes of Behaviour

The Association will adopt Codes of Behaviour as prescribed in the Netball Australia Member Protection Policy and Netball Victoria Codes of Conducts. All Clubs & Teams are bound by these codes

26. DISPUTE RESOLUTION

26.1 Where a member breaches a Bylaw, and that Bylaw prescribes a penalty for such breach, then the Committee may impose such penalty. For any other breach of the Bylaws, the Committee will impose any other penalty it sees fit in accordance with these Bylaws and the Constitution.

26.2 Any member who does not agree with a penalty or action of the Committee made under this Bylaw, may advise the Committee in writing within a timely manner following the penalty or decision being made. The Committee may then:

- (i) Discuss the issue with the relevant party and then make a decision regarding the matter. The Committee shall inform the party/s involved of their decision either verbally or in writing; or

- (ii) Have an informal meeting with the relevant party/s in order to discuss and resolve the dispute.

26.3 Any penalty imposed under Bylaw 26.1 is final.

26.4 The Association also adopts the following policies, regulations and procedures:

(a) Netball Victoria Cyber Safety Policy -http://vic.netball.com.au/wp-content/uploads/sites/5/2013/09/2013_Cyper_Safety_policy.pdf

(b) Netball Victoria Competition Regulation - <http://vic.netball.com.au/wp-content/uploads/sites/5/2013/09/Competition-Regulations-2012APPROVED.pdf>

(c) Netball Australia Member Protection Policy <http://vic.netball.com.au/wp-content/uploads/sites/5/2015/07/MemberProtectionPolicy.pdf>

(d) Constitution

The Hearing Officer is responsible for determining the appropriate procedure for any dispute

27. DUTY ROSTERS

By registering a club or team to compete in the Association's competitions, the Club or Team is required to complete set up / pack up duty as published on the Duty Rosters. Clubs or individual Teams that fail to perform their allocated duty may be subject to a fine as determined by the Committee (*Refer Appendix 1*)

28. SPECIAL CIRCUMSTANCES/PROVISIONS CLAUSE

Where these Bylaws are silent on a particular matter, a decision can be made by the Committee. In exceptional or extenuating circumstances, the Committee may, act reasonably, alter, vary or waive the requirements set out in these bylaws relating to the Association.

29. INDEMNITY

Except where provided or required by law and such cannot be excluded, the Association and its respective directors, officers, members, servants or agents are absolved from all liability however arising from injury or damage, however caused, arising whilst participating in the Association's activities as a member.

30. SPECTATORS

All spectators, parents/guardians must stay located behind the white spectator line on the same side of the court as the scorers are located. No person/s is to be located behind the goal lines (on the red surface).

31. COACHING BENCHES

All coaches must be located with their team bench on either side of the scorers. Both team benches are not to be located on the same side of the court.

32. DOGS

Dogs will not be allowed on the concrete surfaces or artificial grass sections of the Duncan MacKinnon Netball facilities (this includes the red court area, spoon drains and the spectator area at the North Road end of the courts). If the owner does not remove the dog the match will be suspended until the owner complies.

APPENDIX 1: CAULFIELD AND DISTRICT NETBALL ASSOCIATION PENALTY POLICY


Caulfield and District Netball Association Penalty Policy

1. By Laws relating to Non Attendance by club representative at Delegates meeting (Sect 1.3)

U11 to U25 Age Groups - \$50 fine

2. By Laws relating to non-payment of fees (Sect 3.1)

\$50 fine (at discretion of Committee) Non-financial Clubs or Individual Teams will not be permitted to take the court.

3. By Laws relating to the following (Sect(s) 5h, 6.3d, 8.5, 15.4):

- a. Borrowing players
- b. incorrect scoresheet procedure
- c. playing of unregistered or ineligible players
- d. improper use of Single Game Vouchers

U11 Age Group - \$50 Fine

U13-U25 Age Groups - Loss of 4 competition points

4. By Laws relating to Incorrect Uniform violation (Sect 10.1k)

Two (2) goals for each incorrectly uniformed player to the non-offending club or individual team and will be recorded on the score sheet by the umpire.

5. Breach of Clearance Rules (Sect 11.4)

\$50 fine (at discretion of Committee). Match points may also be lost by the receiving club in each instance the player takes the court without approved clearance as determined by the committee

6. By Laws relating to Late notification of forfeit (Sect 17.4)

U11 to U25 Age Groups - \$50 fine

7. Failing to complete set up/pack up duty as allocated by CDNA competitions manager (Sect 27)

U11 to U25 Age Groups - \$50 fine

APPENDIX 2: CAULFIELD AND DISTRICT NETBALL ASSOCIATION WEATHER POLICY


Caulfield & District Netball Associat
Weather Policy

Our weather policy has been adopted in accordance with the guidelines set down by Netball Victoria

1. Extreme Heat

In the case of extreme heat, prior to each match commencing, readings will be recorded from [Bureau of Meteorology – Moorabbin Airport station](#) and the [Wet Bulb Globe Temperature Chart](#) will be consulted to incorporate the humidity and determine the relative temperature.

In the event that the WBGT reaches:

32°C - Quarters will be reduced by 1 minute and a 30 second drink break will be incorporated at ¼ time and ¾ time.

36°C - Current matches will be cancelled until the WBGT temperature reduces.

Preventative measures can be undertaken to minimise heat injuries.

- Examples include the provision of hats, appropriate sunscreen, spray bottles and drinking water.
- Players should hydrate 24 hours in advance of their scheduled match time.

2. Wet Weather

Netball is traditionally a winter, outdoor sport and our preference is to NOT cancel games. However, player and umpire safety is paramount and if the courts are deemed to be unsafe by the Courts Sub-Committee, matches will be cancelled. The decision to cancel matches are made round by round.

The Courts Sub-committee consists of: Court Supervisor, Umpire Coordinator and the Competitions Administrator.

Our guidelines:

- Matches will be routinely cancelled in the event of HEAVY rain, hail and/or lightning.
- Games will not be cancelled because it is cold.
- Match cancellations will not be based on player/umpire/spectators comfort – only safety.
- Ultimately if parents/coaches do not agree with our informed decisions, they have the option to prevent players from playing or forfeiting their match.

5. When playing any sport you are voluntarily exposing yourself to a variety of risks for the sake of fun. YOU must decide whether the risks you choose to take are ACCEPTABLE risks for you/your child.

6. If players/coaches wish to forfeit their match they are free to do so. If both teams agree no points will be given. If only one team wishes to forfeit then the other team will receive the points for the game.

7. If parents do not want their children to play for whatever reason, they obviously have that option. “Peer pressure” is less relevant than your child’s perceived safety.

8. Please do not question our legal and moral responsibilities OR our “insurance cover”. Our decision will always be a balance between the enthusiasm of players who generally want to play and their health and safety, which is paramount.

At no stage will the spectators, parents, players or team officials approach the Court or Umpire Supervisors regarding the weather. An announcement will be made by the Court Supervisor over the PA system.

Awarding Points

Please note that unless the cancellation of matches is posted in the news feed on our website www.cdna.net.au, all teams are expected to report to the courts for their scheduled matches. Teams are required to have 5 players sited by their match appointed umpires and recorded on the scoresheet. If a match is cancelled prior to the ½ time siren, each team will be awarded 2 points. If a match is cancelled after the ½ time siren then the current score will stand.